

Importing Citations from ISI Web of Science into RefWorks

This guide applies to the following databases:

Arts and Humanities Citation Index
Science Citation Index
Social Sciences Citation Index

In ISI Web of Science:

- Mark records to import by checking the boxes next to the citations.
- On the right of the screen, look for a beige box. Under **Output Records**, make sure the radio button for **Selected Records on page** is selected.
- Click **Save to File**.
- Leave the **Field Tagged (Plain Text)** menu option selected.
- Click **Continue**.
- A box will appear asking if you want to open or save a text file. Select **Open**.
- Copy the contents of the text file (Edit—Copy or Control&C).

In RefWorks:

- If your RefWorks account is not open, log in.
- Under **References**, select **Import**.
- In the **Import Filter/Data Source** menu, locate **ISI (Institute for Scientific Information)**.
- In the **Database** menu, select **Web of Science**.
- In the box for **Import Data from the Following Text**, paste the data you copied from the text file.
- Click **Import**.
- The citations will appear in the **Last Imported** Folder.