

Importing Citations from ERIC via ed.gov into RefWorks

In ERIC via ed.gov:

- Conduct a search and add records to **My Clipboard**.
- When you have finished, click on **My Clipboard** and then on **Export Citations**.
- Select **Citation Manager File** as the file type to export.
- You will be prompted to save an **RIS file** to your computer. Click **Save** and choose an appropriate location (you may have already set a preference in your browser, e.g., Downloads or Desktop). Click **Save**, and then **Close**.

In RefWorks:

- If your RefWorks account is not open, log in.
- Select **References** from the toolbar, and then **Import**.
- Select **ERIC** as both the **Import Filter/Data Source** and the **Database**.
- Browse to the **.ris file** you saved on your computer.
- Click **Import**.
- The citation will appear in the **Last Imported** Folder.