

COURSE RESERVES

Ensuring every student equal access to course material

www.library.vcu.edu



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Preparing for Fall Semester



Reserves Catalog Changeovers

- The Reserve Catalog will display *Fall* beginning August 10th.

Deadlines

- To ensure processing by the beginning of Fall, please submit your requests **early!** Remember, at the beginning of a semester the average processing time is one week. Longer times are required for recalled materials or new purchases.
- Items not reactivated by September 28th will be returned to either the Libraries' collections or to your campus address.

Reduced Hours for Media and Reserve Services

Important Notice: Please alert your students to our reduced hours, resulting in less open hours for students to access *traditional* Course Reserve resources.

Media & Reserve Services hours, beginning Aug. 20, 2009:

Mon. – Thu. 10 am – 8 pm; Fri. 10 am - 5:45 pm; Sat. 2 pm – 5:45 pm; Sun. 2 pm – 10 pm

Options which may reduce the impact of this change:

- Change 2 hour loans to one of the other options: 24 hour, 72 hour, or 7 day.
- Users may still borrow 2 hour reserves prior to MRS closing to use within Cabell Library until the building closes. Reserves can be renewed or returned at the Circulation Desk, 1st floor.
- Consider digital conversion to Ereserves for 24/7 access.
- Deep links from Blackboard or Ereserves to VCU Libraries' growing online collections.

[VCU Libraries News](#) will soon have more information about this and other VCU Libraries actions due to budget reductions.

New Ereserves Server Eases Logon and Improves Security

We have moved Ereserve files to a more secure server and implemented EZProxy for user authorization. Advantages:

- **Single-sign on.** Once you have logged into VCU Portal, Blackboard, VCU Libraries resources, or another VCU sites, you do not have to login to Ereserves.
- Better protection for student VCU eID and passwords.
- Better blocks of unauthorized access to files

Important Notice: Change **link (server URL) to past Ereserves** from Blackboard or a website, if you linked to specific Ereserves (prior to June 2009). Contact us for information.

News and Notes



Course Reserves [Request Form](#)

- Found on both the Course Reserves [Information for Faculty](#) webpage and the [VCU Libraries Forms](#) webpage.

Linking to VCU Resources from Blackboard or a Website

- [Linking to e-Books from Blackboard](#).
- [Linking to full text databases](#)
- [Linking to full text articles](#)
- [Create a link](#) within Blackboard (Bb) to your Course Reserves Catalog.

Textbooks

- **Your textbook on Reserve** can ease student financial burden and provide a convenient copy for on-campus reference. This practice is encouraged by the [VCU Textbook Sales Policy](#) (VCU Board of Visitors, 2/2007).

Electronic Books

- Consider e-Books for course enhancement. Access over 185,000 e-Books from the VCU Libraries' collections: [E-Books Webpage](#).
e-Book Examples:
 - Barnard, Rita. [Apartheid and beyond](#) (2007)
 - Howes, Graham. [The Art of the Sacred](#) (2007)
 - Papen, Uta. [Literacy and globalization](#) (2007)
- We can assist in [the purchase](#) of additional e-Books, with Collection Management.
- **Caution:** subscriptions to e-Books may restrict the number of simultaneous users. Please contact Reserve staff for details.

Digital Media Reserves

- Consult with us about digital audio or video from your media, VCU Libraries' collections or new purchases. Clips? Play lists? Follow-up viewing? Pod-casts? Digital media reserves may require a more lead time than other ereserves. Contact us soon!
- Link to VCU Libraries' growing online media collections, such as [Anatomy.Tv new](#), [Classical Music Library](#), [ARTstor](#) and [PBS digital videos](#): titles: *Tough Guise*, *Africans in America*, *Still Killing Us Softly III*.



Blu-Ray & Monitors for Collaborative Study

- Blu-Ray players and large monitors are available in the upgraded study rooms in both Libraries. Have your students collaborate utilizing materials you place on Course Reserve. The [MRS Group Viewing Room](#) can be reserved.

Semester Catalogs

To review or access *previous* semesters' Course Reserve Catalogs, see the following:

- [Fall](#), [Winter Intersession](#), [Spring](#), [Summer](#), or [All Semesters](#)

These links are always available via [Course Reserves Information for Faculty](#).

*Contact your Course Reserves Coordinators with any questions regarding Course Reserve support for your teaching and research needs.